



# Idaho State Board of Pharmacy

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## Pharmacist-In-Charge (PIC) Responsibility Checklist

***\*\*You must attach a list of ALL currently employed  
Pharmacists & pharmacy technicians\*\****

The Board of Pharmacy holds the PIC of each pharmacy responsible for all pharmacy related matters. The following is a non-inclusive list of Board Rules that relate to the responsibilities of pharmacists moving into a PIC role.

Ensure that your pharmacy has the current edition of the Idaho Pharmacy Laws & Rules prior to reviewing the following.

Rule 156. PHARMACIES. All sections

Rule 496. CONTROLLED SUBSTANCE INVENTORY. All sections

Rule 251. PHARMACY TECHNICIANS. All Sections

### PHARMACIST IN CHARGE Statement

RPh License No. \_\_\_\_\_ Name: \_\_\_\_\_

#### PLACE OF EMPLOYMENT

Pharmacy License No. \_\_\_\_\_ Pharmacy Name: \_\_\_\_\_

Street: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

***Effective Date of Change:*** \_\_\_\_\_

*I certify that I have read and understand the above-mentioned Rules related to the role of PIC. I understand that every part of the establishment coming under the regulation of the pharmacy law shall be under my full and complete control as responsible pharmacist manager.*

\_\_\_\_\_  
***Signature***

\_\_\_\_\_  
***Date***

<b>License Number</b>	<b>Pharmacist</b>
<b>Registration Number</b>	<b>Pharmacy Technician</b>